

UK Inmagic User Group

Date: Thursday 10th February 2011

Time : 2.30pm

Venue: NHS Islington, 338-346 Goswell Road, EC1V 7LQ

Present	
Angela Cleaver (AC)	Chair
David Bates (DB)	Newsletter Editor
Emily Heath (EH)	Website Editor & Minutes Secretary
Shaulan Chanlewis (SC)	Treasurer & Membership Secretary

	Action												
1. Apologies James Griggs (JG)													
2. Minutes of Last Meeting Agreed													
3. Matters Arising None													
4. Treasurer's Report and related Matters <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Opening balance on statement</td> <td style="text-align: right;">£3,135.61</td> </tr> <tr> <td style="padding-left: 20px;">Payments out</td> <td style="text-align: right;">£196.94</td> </tr> <tr> <td style="padding-left: 20px;">Closing balance on statement</td> <td style="text-align: right;">£2,938.67</td> </tr> <tr> <td colspan="2" style="padding-top: 10px;">Still outstanding:</td> </tr> <tr> <td style="padding-left: 20px;">Membership payment</td> <td style="text-align: right;">+£25.00</td> </tr> <tr> <td style="padding-left: 20px;">Donation to Unicef</td> <td style="text-align: right;">-£500.00</td> </tr> </table>	Opening balance on statement	£3,135.61	Payments out	£196.94	Closing balance on statement	£2,938.67	Still outstanding:		Membership payment	+£25.00	Donation to Unicef	-£500.00	
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5. AGM and Bright Ideas Day SC to ask Soutron to send around an e-mail announcing that UKIUG membership is free for 2011. EH to ask Soutron to do a tweet.	SC & EH												

<p>November was suggested as the date for the next AGM. All of committee to research when other conferences are on (e.g. Internet Librarian, Online Information) and SC to look into room availability at Unicef.</p>	<p>SC</p>
<p>6. Visits</p> <p>Some possible visit ideas were discussed:</p> <ul style="list-style-type: none"> • Poetry Society (UKIUG member: Lorraine Mariner) – could have committee meeting at the Southbank before hand! • Police Federation (UKIUG member: Nicola Wood) • Christies Education <p>It was decided to try and arrange our first visit to the Poetry Society if possible, with early May suggested as a suitable time. JG to arrange visit. The date should be fitted around committee member's availability so that we have a core of people who would definitely come.</p>	<p>JG</p>
<p>7. Newsletter</p> <p>DB to put together next newsletter after visit date(s) and AGM date have been finalised.</p> <p>SC to send DB her Bright Ideas Day photos. Feedback forms/Wish list could be used for a write up of the event. AC to find out where the feedback forms are (with her or JG). Feedback could also be used to promote next events.</p>	<p>DB</p> <p>SC AC</p>
<p>8. Website</p> <p>Committee discussed whether to move the website to Wordpress, as this would allow greater interactivity, for example members could leave comments. EH to do this and also give short talk on using Wordpress at the next Bright Ideas Day.</p>	<p>EH</p>
<p>9. Any other business</p> <p>None</p>	
<p>10. Date, time and place of next committee meeting</p> <p>End of March suggested as suitable date for next meeting, committee to communicate on each other's availability. Venue to be Unicef so all can see the new event space available at Unicef.</p>	