



**Minutes of the 25th Annual General Meeting Thursday 11th September 2008
held at the Energy Institute, London**

The chairman welcomed the audience to the conference and outlined the agenda for the AGM.

1. Minutes

The minutes of the 24th AGM, 15th November 2007 were approved.

Accepted: Angela Cleaver

Seconded: Isla Irvine

Accepted by the meeting by a show of hands

2. Chairman's report 2007-08

Karen Skiffington gave the Chairman's Report (attached)

Accepted: Potenza Atiogbe

Seconded: Shaulan Chanlewis

3. Treasurer's report 2007-08

Angela Cleaver gave the treasurer's report.

Accepted: John Kerr

Seconded: Sally Walsh

4. Appointment of auditors

Julian Dawson and Suresh Sahadeo are willing to continue as auditors. Julian and Suresh were formally elected as auditors by a show of hands. (Is this correct?)

5. Motions

Two motions were brought forward this year. The first motion to be proposed was to amend rule 12 of 'Rules of the UK Inmagic Users' Group:

Existing text

Rule 12.

The Group funds shall be under the control of the Committee. Each expense claim shall be authorised by at least two members of the Committee (neither to be the Claimant) and payments shall be made on two signatures; one being the Honorary Treasurer, and the other being any Committee member (other than the claimant) that has been registered as a signatory with the bank where the Group's account is held. The Honorary Treasurer shall keep accounts, which shall be made up to 31 March each year. Such accounts when certified by the Auditors of the Group shall be laid before the Annual General Meeting of the Group together with the Treasurers Report.

To be replaced with

The Group funds shall be under the control of the Committee. Each expense claim shall be **submitted and authorised within 6 months of incurring the expense**

authorised by at least two members of the Committee (neither to be the Claimant) and payments shall be made on two signatures; one being the Honorary Treasurer, and the other being any Committee member (other than the claimant) that has been registered as a signatory with the bank where the Group's account is held. The Honorary Treasurer shall keep accounts, which shall be made up to 31 March each year. Such accounts when certified by the Auditors of the Group shall be laid before the Annual General Meeting of the Group together with the Treasurers Report.

The above was:

Accepted: Suresh Sahadeo

Seconded: Angela Cleaver

Accepted by a show of hands.

The second motion was to increase the annual subscription:

Corporate Membership: from £60 up to £75

Individual membership: from £15 up to £25

Membership would entitle members to access password protected AGM/BID presentations and have reduced prices to the AGM/BID events.

The above were:

Accepted by a show of hands.

6. Election of the management Committee

The nominations received did not exceed the number of places. The existing members of the committee were willing to stand again, were therefore re-elected without need for a vote.

Emily Heath has been nominated to the committee.

John Kerr resigned from the committee as Chairman after five years service. He will be missed. The current committee wished both John luck in the future.

7. Any other business

None