

UK Inmagic User Group

Date: Thursday 26 May 2011

Time : 10am

Venue: Conference call meeting

Present		
Angela Cleaver (AC)		Chair
Emily Heath (EH)		Website Editor & Minutes Secretary
James Griggs (JG)		Events Co-ordinator
Shaulan Chanlewis (SC)		Treasurer & Membership Secretary

	Action
1. Apologies None	
2. Minutes of Last Meeting Agreed	
3. Matters Arising None	
4. Treasurer's Report and related Matters Opening balance on statement 28/02/11 £2,660.61 Closing balance on statement 29/03/11 £2,660.61 No activity on the account since the above figures given by SC at the last meeting. 22 organisations have confirmed membership for 2011. One company has rejoined after several years. Two organisations have left due to moving to non-Inmagic software. SC has received a lot of positive feedback about membership being free for 2011.	

<p>5. Visits</p> <p>Poetry Library visit feedback</p> <p>All agreed that the Poetry Library visit was very enjoyable, even if not directly relevant to our work.</p> <p>However, it was decided not to arrange any further visits as turnout was very low – just the committee plus Natasha Held from Christies.</p>	
<p>6. AGM and Bright Ideas Day</p> <p>Date</p> <p>The committee needs to pick a date for the 2011 AGM. AC to run potential dates of 21/22/23 November past Graham Beastall & Phil Green.</p> <p>The Internet Librarian conference is 27-28 October, while Online Information is 29 Nov-1 December. Thanksgiving is 24 November.</p> <p>SC to check the available rooms at Unicef for week of 21/22/23 November and week beforehand.</p> <p>Potential speakers</p> <p>JG to check with Lorraine Mariner which library management software the London Fire Brigade are using, as she mentioned visiting them.</p> <p>Sally Walsh may be interested in speaking. Natasha Held is another potential speaker – JG to ask both.</p>	<p>AC</p> <p>SC</p> <p>JG</p> <p>JG</p>
<p>7. Website</p> <p>EH still needs to put newsletter & now also Poetry Library photos/short visit report on public section of website. SC to send her Bright Ideas Day 2010 & Poetry Library visit photos.</p>	<p>EH</p> <p>SC</p>
<p>8. Any other business</p> <p>None</p>	
<p>10. Date, time and place of next committee meeting</p> <p>Committee to communicate on each other's availability by e-mail. Could have a phone meeting in the next 3-4 weeks, around end of June.</p>	<p>All</p>